

# SAFETY AT PORT OF ROENNE

STANDARD FOR THE COMPANY SAFETY ACTIVITIES



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Port of Roenne wants to ensure the highest level of safety for all external personnel working in the port areas. Therefore, we have created this folder.

Please read this folder carefully – and remember that you also have a responsibility to prevent incidents and ensure the safety of everyone working in the port areas. You can find more information at [www.roennehavn.dk](http://www.roennehavn.dk)

### ISPS

Port of Roenne is subject to the International Ship and Port facility Security Code (ISPS). This includes, among other things, an increased access control and monitoring of our areas.

All personnel working in the port areas needs permission from Port of Roenne. If you are working inside an ISPS area you are obliged to carry a visible guest card issued by Port of Ronne.

Contact the duty office at tel. +45 51 36 37 47 in case:

- You observe persons trying to access the restricted areas by force or bypassing the control systems
- You observe suspicious persons at the port areas or meet persons at the port areas with obvious or supposedly false errand
- You observe an item, such as a bag or package that seems out of place
- You become aware of threats of terrorism, smuggling, hijacking or other illegal activities at the port areas



### SAFETY INSTRUCTIONS TO WORKERS PERFORMING WORK FOR PORT OF ROENNE

You need permission from the management of Port of Roenne, before you start the work. During the work you are not allowed to be under the influence of narcotics or other substances, including alcohol.

Upon request, the external supervisor must be able to inform representatives from Port of Ronne about the correct number of workers who are currently working for Port of Roenne.

All external personnel must wear identifiable clothes and/or helmet with company name and are required to follow the rules of Port of Roenne regarding use of PPE

All work must take into consideration other activities at the area and hazardous materials are not to be left unattended. Noise nuisances are to be limited as much as possible. Closing off a supply line (electricity, water, heating, etc.) may only take place with prior permission from Port of Roenne.

The Danish Working Environment Authority's regulations and other applicable legislation regarding the work are to be complied with. It is your responsibility to ensure that the work is carried out in a safe and legal manner.

### PPE

When working at the port areas you are obligated to use safety-approved helmet, safety vest (class 2, EN ISO 20471) and safety shoes with nail protection.

All persons working with tools and/or machines, and where the work in question involves a risk of eye damage, must wear safety goggles – no matter where at the port the activities take place.

The use of safety-approved life jackets is mandatory when working close to the water.

All external personnel must bring their own safety equipment necessary for executing the work in question. External personnel are not allowed to use the safety equipment belonging to Port of Roenne without special permission.

### EMERGENCY EQUIPMENT

Portable fire extinguishing equipment must be within reach when welding, working with angle grinder or other spark- or flame inducing work. It is the responsibility of the workers executing the work in question to ensure that such equipment is close at hand.

Approved safety equipment such as lifebuoy, boat hook or similar must be within reach when working close to the water. For safety reasons work near the water must never be carried out singlehanded.

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### PLANNING OF WORK

All work must be planned and executed securely, safely and in such a way that the daily operation of the port is interfered as little as possible.

In case the work in question involves risk of interference on the daily port operations, or other operations by Port of Roenne, the duty officer must be contacted prior to the work execution. Instructions given by the duty officer is always to be followed.

### ENVIRONMENT & CLEANING

Port of Roenne is ISO-14001 certified and therefore has requirements regarding handling and disposal of waste. These rules are to be complied with by everyone at the port areas.

All persons working at a work site are therefore expected to contribute to maintain a safe and clean working area. All external personnel are responsible for correct handling and disposal of waste and surplus materials, unless otherwise agreed with Port of Roenne.

Handling and disposal of waste, including sorting, must take place in accordance to Port of Roenne's waste regulations, which can be requested at the duty officer.

### MATERIALS, TOOLS, VEHICLES ETC.

For safety reasons all external personnel are required to bring their own tools and auxiliary equipment. External personnel are not allowed to use equipment belonging to Port of Roenne without special permission.

### MARKINGS

Markings and barriers at excavations and similar work requiring marking and barriers, are to be reliable and in compliance with the applicable rules. This means that markings and barriers also must be maintained on non-working days.

### SAFETY INSTRUCTIONS FOR PERSONNEL PERFORMING WORK FOR COMPANIES LOCATED IN THE PORT AREAS

The Danish Working Environment Authority's regulations and other applicable legislation regarding the work are to be complied with. It is your responsibility to ensure that the work is carried out in a safe and legal manner

In addition to the rules mentioned in this folder please be aware that there might be special safety and security requirements and/or legislation, which you also are obliged to comply with.

### VIOLATION

Violation or breach of the applicable rules, may result in exclusion and/or cancellation of admission cards or working permit at/for Port of Roenne.

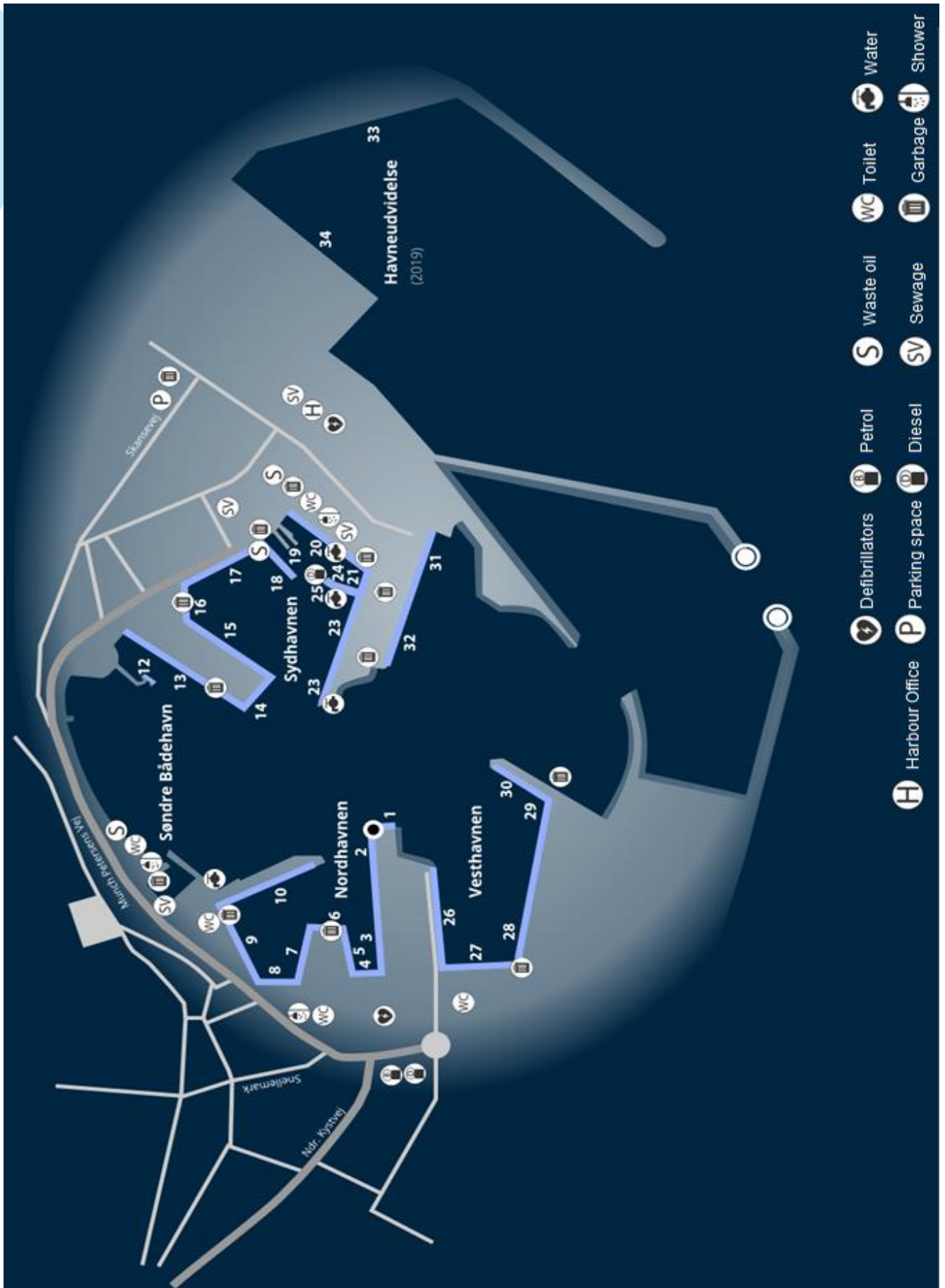
### IN CASE OF DOUBT

In case you or one of your employees are in doubt about safety issues related to execution of the work, please contact the person at Port of Roenne who has requested the work, or the duty officer at tel. +45 51 36 37 47.





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